



RESOLUTION NO. 2020-180

**City of Asbury Park
County of Monmouth
State of New Jersey**

RESOLUTION ESTABLISHING RULES OF ORDER FOR PUBLIC COMMENTS

WHEREAS, the City Council serves as the Governing Body of the City of Asbury Park pursuant to N.J.S.A. 40:69A-81, *et seq.*, and Section 2-2 of the Asbury Park City Code; and

WHEREAS, it is the desire of the City Council to provide for effective and productive public meetings by conducting the large volume of City business needed within the time constraints available at public meetings and in an orderly manner; and

WHEREAS, the City Council welcomes public comments, and to that end, provision is made for a public comment period at each meeting; and

WHEREAS, pursuant to N.J.S.A. 10:4-12, the City Council is permitted to establish rules governing the public comment period.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Asbury Park, in the County of Monmouth, State of New Jersey, that the following provisions shall govern the public comment period at every Council meeting for the remainder of the calendar year 2020:

1. Any person desiring to speak during the public comment period shall approach the microphone (or shall raise their hand virtually during a virtual Council meeting) and be recognized by the Chair before commencing their comments.
2. Each speaker shall state his or her full name and address for the record before making comments.
3. Each person recognized to speak may speak once for a maximum of three minutes.
4. Any speaker who exceeds the time limit shall be ruled out of order and shall be subject to removal. Each three-minute period is personal to each speaker and may not be ceded to another person.

5. Each speaker is expected to conduct himself or herself in a proper manner. No profanity shall be permitted, nor shall any derogatory, abusive or threatening language, or personal attacks, or disruptive conduct, be permitted. The Chair will immediately rule any such statements or conduct to be out of order and shall warn the speaker accordingly. If the individual continues to make such statements or to engage in such disruptive conduct, the Chair may terminate any further comments from that individual and, at the Chair's discretion, may have the individual removed from the meeting.
6. Questions or comments from the public should be directed to the City Council as a whole. A response may be provided, at the discretion of the Council. If appropriate, the Chair may direct and recognize a staff employee or professional of the City to respond. The Chair may request that any question asked of the City Council or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing and directed to the appropriate City official so that an answer may be provided as soon as possible.
7. Any aspect of this protocol may be suspended for a particular matter by a vote of a majority of the City Council present at the meeting.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be provided to each of the following:

- a. Donna Vieiro, City Manager; and
- b. Frederick C. Raffetto, Esq., Municipal Attorney.

I, MELODY HARTSGROVE, City Clerk of the City of Asbury Park, Monmouth County, New Jersey, DO HEREBY CERTIFY the foregoing to be a true and exact copy of RESOLUTION NO. 2020-180 which was finally adopted by the City Council at a meeting held on the 10th day of June, 2020

CERTIFIED BY ME THIS 11th DAY OF June, 2020.

MELODY HARTSGROVE
CITY CLERK